

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION 9 (PAGADIAN AND ZAMBOANGA)**


P. Paredes St, Sampaloc, Manila


ANNUAL PROCUREMENT PLAN FOR FY 2021 - NON CSE (based on Approved GAA)


Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1	Common Supplies and Equipment	GASS - Pagadian RO Zamboanga SO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	684,518.16	684,518.16	-	Various common office supplies and equipment available from PS-DBM including consumables.
	Non-Common Supplies and Equipment	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	124,937.00	124,937.00	-	Various non-common office supplies and equipment not available from PS-DBM including Bedfoam, lines, Towels, Electrical materials and Utility supplies.
	Drugs, Medicines & Medical Supplies	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	55,277.00	55,277.00	-	Paracetamol, Mefenamic, Gauze, Covid Supplies and etc.
	Semi-Expendable Information and Communications Technology	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	70,868.84	70,868.84	-	Wireless wifi reuter, UTP cable,Outlet Box etc.
	Semi-Expendable Furnitures and Fixtures	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	N/A	Within the Year	GoP	253,398.00	253,398.00	-	Cabinets, Industrial Rack,Conference Table, Industrial Stand Fan, Sofa set and etc.
	Other Machineries and Equipment	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	567,000.00	567,000.00	-	Queueing Machine, Money counter, Printers and etc.
	Communication Equipment	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	-	Megaphone, Microphone and Mobile phone.
A.III.a.1	Common Supplies and Equipment	LRD - Pagadian RO Zamboanga SO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	134,750.00	134,750.00	-	Various common office supplies and equipment available from PS-DBM
A.III.a.2			Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	465,250.00	465,250.00	-	Various non-common office supplies and equipment not available in PS-DBM Sibugay Depot
A.III.b.1; A.III.b.2; A.III.b.3; A.III.b.4	Common Supplies and Equipment	REGU - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	1,709,222.26	1,709,222.26	-	Various common office supplies and equipment available from PS-DBM.
	Non-Common Supplies and Equipment		Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	917,777.73	917,777.73	-	Various non-common office supplies and equipment not available from PS-DBM Depot including PRC Stationery.

A.III.c.1	Common Supplies and Equipment	DATABASE MGMT - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	N/A	GoP	478,000.00	478,000.00	-	Various consumables for digital printing machines
A.I.a.1; A.III.a.1; A.III.b.3	Postage and Courier Services	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	168,000.00	168,000.00	-	Postage and Courier Services for the RO and SO to transport and deliver the packages and other important documents in the region.
A.I.a.1	Other General Services - Janitorial Services	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	Within the Year	GoP	513,418.23	513,418.23	-	Janitorial services for the RO and SO to maintain and observe the cleanliness of Office premises.
A.III.a.1; A.I.a.1	Other General Services - Security Services	GASS - Pagadian RO Zamboanga SO	Competitive Bidding	07/09/2021	07/29/2021	08/10/2021	08/12/2021	GoP	1,759,000.00	1,759,000.00	-	Security services for the RO and SO to ensure the safety of its employees and clientelles
A.I.a.1;	Repairs and Maintenance - Buildings and other Structures	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	96,000.00	96,000.00	-	Repair and maintenance of various office machineries and equipments, motor vehicles, furnitures and fixtures and ICT equipments
	Repairs and Maintenance - Office Equipment	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	96,000.00	96,000.00	-	Periodic preventive maintenance, replacement of parts and other corrective actions to increase service life
	Repairs and Maintenance - Motor Vehicle	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	192,000.00	192,000.00	-	
	Repairs and Maintenance - Furnitures and Fixtures	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	28,000.00	28,000.00	-	
A.III.c.1	Repairs and Maintenance - ICT Equipment	GASS - Pagadian RO Zamboanga SO	Sec. 52 Shopping	N/A	N/A	N/A	N/A	GoP	181,000.00	181,000.00	-	
A.I.a.1	Transportation and Delivery Expense	GASS - Pagadian RO Zamboanga SO	NP- 53.9 Small Value Procurement	Within the Year	Within the Year	Within the Year	N/A	GoP	97,000.00	97,000.00	-	For the transportation, delivery and hauling of various office properties during licensure examinations in the RO and SO and transfer of office to the new building of the RO
A.I.a.1	Rent/Lease Expenses- Building and Structures	GASS - Pagadian RO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	434,964.00	434,964.00	-	Rental of office space for the RO extended from January to June 2021 (maximum of six (6) months).
GRAND TOTAL									9,031,381.22	9,031,381.22	-	


Prepared by:
BAC Secretary


CRISTINA V. RIVERA
Secretary



GLADYS CLAIRE R. ENOT
Member


SHERYL A. BURCUETE
Member


Certified Funds Available/Certified Appropriate Funds Available:
Accountant/Budget Officer


SHERYL A. BURCUETE / GLADYS CLAIRE R. ENOT
Accountant III Local Budget Officer


Recommending Approval:
The Regional BAC:



GUILBERT J. CATUBAY
Chairman

VACANT
Vice-Chairman



JORGE B. DUTERTE
Member


MA. AISELROSE E. MACHADO
Member


GLORY URS N. MIGUEL
Member


BRYAN M. DAEL
Member

Approved:


NORA A. SIASON
OIC, Regional Director

Date: January 22, 2021